

## **STATE HOMELAND SECURITY GRANT TIMELINES**

| <b><u>ITEM</u></b>                                       | <b><u>DATES &amp; DEADLINES</u></b>                      | <b><u>REQUIREMENTS</u></b>  |
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| FY2002 Grant   | <b>July 1, 2004</b>                                      | <b>Grant closes.</b> ALL remaining invoices must be submitted by this date. No reallocations will be made.  |
| FY 2003 Part I, Part II, & Critical Infrastructure Grant | <b>July 1, 2004</b>                                      | Equipment lists must be submitted, amendments can be made monthly. No new lists will be accepted.   |
|  | <b>November 30, 2004</b>                                 | ALL invoices must be submitted for reimbursement. No new invoices will be accepted after this date. Reallocations will be made and participating jurisdictions notified.                        |
|  | <b>March 1, 2005</b>                                     | <b>Grant closes.</b> ALL remaining invoices due to reallocation funds must be submitted by this date. No reallocations will be made after this date; any remaining funds will be turned back.   |
|  | <b>1<sup>st</sup> week of every month</b>                | Amendments for 2000-2003 grants will be processed the 1 <sup>st</sup> week of the month to expedite the process and avoid unnecessary and repetitive amendments.                                |
| FY 2004 Homeland Security Equipment Grant                | <b>1<sup>st</sup> &amp; 15<sup>th</sup> of the month</b> | Invoices submitted through the jurisdiction's Emergency Manager will be combined and processed two times per month to further expedite the process.   |
|  | <b>July 1, 2004</b>                                      | Category estimates due. Counties will need to determine what amount of the total awards fit into the individual category. This information is simply an estimate needed for an ODP requirement. |
|  | <b>July 31, 2004</b>                                     | Exercise Letter of Intent Due. Must be submitted to hold exercise funds.  |
|  | <b>August 15, 2004</b>                                   | Exercise Reallocations will be made.  |

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| <b>September 1, 2004</b>                               | Exercise grant reallocation letter will go out.   |
| <b>September 30, 2004</b>                              | Citizen Corp Grant Application due.   |
| <b>October 1, 2004</b>                                 | Budget Detail Worksheets & Signed Reimbursement Agreements due. Reallocations will be made to participating entities.                                     |
| <b>December 31, 2004</b>                               | Training Letter of Intent Due.  |
| <b>November 1, 2005</b>                                | All invoices must be submitted for reimbursement by this date. Final reallocations will be made and participating entities notified.                      |
| <b>March 31, 2006</b>                                  | Jurisdictions who received final reallocations must submit invoices by this date. Grant in close-out phase.   |
| <b>Quarterly (March, June, September, December)</b>    | Amendments for the FY 2004 Grant will be processed quarterly to promote planning, expedited the process, and avoid unnecessary and repetitive amendments. |
| <b>1<sup>st</sup> and 15<sup>th</sup> of the month</b> | Invoices submitted through the jurisdiction's Emergency Manager will be combined and processed two times per month to further expedite the process.       |

**It is critical deadlines are met to ensure funding will continue to flow through South Dakota and ensure no funding will have to be returned to ODP. If you have Homeland Security questions, please address these questions with your Regional Coordinator. By doing so, the questions can be shared with all Local Emergency Managers via email and this should further expedite the Q & A process. Thank you!**

**Deadline dates are subject to change; however, unless ODP notifies us of a change these deadlines are firm.**